

Minutes of the IQAC meeting on 30.11.2021

Members Present:

- 1. Dr. Urmila Ukil (Principal)**
- 2. Dr. Santwana Chakrabarti (Coordinator)**
- 3. Dr. Krishnapada Das**
- 4. Ms. Gitanjali Mukhopadhyay**
- 5. Dr. Aniruddha Mitra (Invited)**
- 6. Dr. Dipali Mondal**
- 7. Dr. Vivek Shaw**
- 8. Dr. Tapati Jana**
- 9. Ms. Ankira Sanyal**
- 10. Dr. Manisha Pal**
- 11. Dr. Gouri Sanfui**
- 12. Dr. Chaitali Biswas**
- 13. Sm. Suparna Bhattacharya**
- 14. Dr. Sonali Saha**
- 15. Dr. Debjani Bhattacharya**
- 16. Mr. Tamoghno Roy (Invited)**
- 17. Dr. Anandarup Roy**
- 18. Dr. Mala Bose (Invited)**
- 19. Dr. Sudeshna Chatterjee**
- 20. Dr. Jaydeep Rishi**
- 21. Ms. Jayita Banerjee**

Minutes

- **Action taken report of the last meeting (24.9.2021) endorsed by IQAC for collaboration with Campus Technology.**
- **Data arrangement for the preparation of AQAR 2020-2021**
- **IQAC recommended that Orientation Program related to teaching quality issues- Seminars and Women's Day celebration to be properly conducted.**
- **Online Students Satisfaction Survey from the students and feedback from teachers –Database of all currently enrolled students to be prepared.**
- **Appointment letters from recruited students to be collected for the purpose of QIF-Quality Indicator Framework.**
- **Geo-tagged photos to be taken for the ICT enabled classrooms which were not taken earlier, must be collected for the purpose of AQAR.**

Action Taken Report

- **Criterion wise meetings have been organized.**
- **Different teams are working for collection of data and collating them for preparation of AQAR 2020-21 and SSR.**
- **Online feedback has been collected from students, teachers and parents.**
- **Geo-tagged photographs of all ICT enabled classrooms have been taken and uploaded in the website.**

Minutes of the IQAC meeting on 18.02.2022

Members Present

- 1. Dr. Urmila Ukil (Principal)**
- 2. Dr. Santwana Chakrabarti (Coordinator)**
- 3. Ms. Madhusree Palit Dutta**
- 4. Dr. Shampa Mondal**
- 5. Dr. Krishnapada Das**
- 6. Dr. Gouri Sanfui**
- 7. Dr. Debjani Bhattacharya**
- 8. Ms. Ankira Sanyal**
- 9. Mr. Tamoghno Roy (Invited)**
- 10. Dr. Sudeshna Chatterjee**
- 11. Dr. Jaydeep Rishi**
- 12. Mr. Ratan Nandy**
- 13. Mr. Anand Mishra**
- 14. Mr. Nabakumar Mukhopadhyay**
- 15. Mr. Pinaki Saha**

Minutes

- The college must be declared “No plastic zone” and use of single use plastic materials must be banned.**
- The existing Cycle stand to be renovated.**
- Car parking to be made beside Canteen.**
- Geo-tagged photos of ICT enabled classrooms to be taken.**
- NAAC Criterion wise meetings to be conducted.**

Minutes of the IQAC online meeting on 12.05.2022

Link of the meeting – meet.google.com/itr-qotq-uox

Members Present:

- 1. Dr. Urmila Ukil (Principal)**
- 2. Dr. Santwana Chakrabarti (Coordinator)**
- 3. Dr. Krishnapada Das**
- 4. Ms. Gitanjali Mukhopadhyay**
- 5. Dr. Tapati Jana**
- 6. Sm. Ankira Sanyal**
- 7. Dr. Gouri Sanfui**
- 8. Dr. Sonali Saha**
- 9. Dr. Debjani Bhattacharya**
- 10. Mr. Tamoghno Roy (Invited)**
- 11. Dr. Sudeshna Chatterjee**
- 12. Dr. Jaydeep Rishi**
- 13. Ms. Jayita Banerjee**
- 14. Mr. Nabakumar Bandyopadhyay**

Minutes

- **Principal proposed the name of Dr. Sudeshna Chatterjee as IQAC coordinator. The proposal was unanimously accepted by the members present.**
- **Resolved that SSR preparation would be accomplished by the concerned members within the targeted period of July 2022.**
- **Pedestal pathway must be renovated.**
- **Other renovation work including construction of tactile path must be taken up immediately.**